

Engaging Others to Think Positively

Using the spaces below, think of areas where you or your colleagues could think more positively. In the next space, list something you can do to help accomplish that goal.

• _____

What can I do?

• _____

What can I do?

• _____

What can I do?

Goal

SMART Objectives

OBJECTIVE	SPECIFIC	MEASURABLE	ACHIEVABLE	RELEVANT	TIME-BOUND

S: Is this objective defined completely, clearly, and unambiguously?

M: How is success defined for this objective?

A: What are the challenges to achievability for this objective?

R: How is this objective relevant to a high-level goal?

T: What is the timeframe for this objective?

For additional information, contact:

Lisa Hammer, PMP - Lisa@LeadershipTechniquesLLC.com, 301-667-3915

David B. Newman, PMP, PMI-ACP, CSM, SPHR, ITIL - Dave@LeadershipTechniquesLLC.com, 240-446-6231