Project Management Community Meeting

Project Management Center of Excellence
May 14, 2013

Agenda

- Welcome & announcements
- IT PM Training
- IT PM Training: Upcoming courses
- PM Tools Brown Bag
- PM Brown Bag Sessions
- PMCoE Info and Links
- Program Presentation

IT PM Training

- All CIT training registrations are now managed by the HHS Learning Management System (LMS)

- Dates are subject to change; courses are listed on the [CIT training website](#) under Project Management in the Courses Catalog list at the bottom of the page

- Priority is given to Enterprise System and IC identified FAC-P/PM candidates (nominated by ES Program Managers and CIOs).

- IT PM courses are for employees only; EPLC courses are open to employees and contractors.

- LMS is now used for registration
  - When classes are open to registration, the CIT website will provide a link to the LMS course page
  - Individuals must be able to log in to LMS in order to register
  - When you sign up for a course, you will be placed on the wait list first. Once your registration is confirmed, you will receive a status change notification from the LMS.

IT PM Training: Upcoming Courses

- 05/21: How to Gather and Document User Requirements (4 days)

- 07/23: Leading Complex Projects (3 days)
  - Registration will open around last week of June

- At this time, other previously scheduled courses have been cancelled due to sequestration cuts.

PM Tools Brown Bag

- ## Project/ Portfolio Management Tools

  - Tuesday, April 30, 2013

    - Speakers from ICs and Enterprise Systems across NIH discussed the tools they use for managing projects and portfolio of projects

    - Feedback from community members

PM Brown Bag Sessions

- Brown Bag sessions give NIH project managers an opportunity to share your experiences and insights with other community members. These sessions are very informal; you can bring visual aids, slides, etc., or just verbally share your insights! Either way, we are interested in hearing about the project management work in your IC.

- If you have suggestions and ideas for Brown Bag topics please email: mangala.manivannan@nih.gov and jane.small@nih.gov

Project Management Website

- Main <u>Project Management</u> Section

- <u>Project Management Community</u> sub-section

PM Community Info and Links

- Join the PM Community Listserv
    - Send an email to listserv@list.nih.gov with a blank subject line and include the following in the body: subscribe PMCoE-L <your name>
- Join the IT Project Management Group on NIH Yammer
    - Sign up at yammer.com with your "First name.Last name@nih.gov" address; you'll find the IT Project Management Group in the Groups Directory

- PMC Presentation Slides
- EPLC
- FAC-P/PM
    - PMCoE - FAC-PPM
    - OAMP - FAC-PPM
    - To join the list, send an email to listserv@list.nih.gov with a blank subject line and include the following in the body: subscribe FAC-PPM-L <your name>
    - Questions? Email FAC-PPM@nih.gov

Contacts

- For general Project Management Community information, contact:
  - Jane Small, jane.small@nih.gov, 301-435-2980
  - Mangala Manivannan, mangala.manivannan@nih.gov , 301-435-6120

Program Presentation

- Speakers
  - Richard Warren, *PMP, PMI-RMP*
    - Project Management Team Lead, Project Management Office, Office of Water, U.S. Environmental Protection Agency (EPA)
  - Dux Raymond Sy, *PMP*
    - Subject Matter Expert, EPA Subcontractor, Innovative-e
  - Judith Doherty, *PMP*
    - Senior Program Manager, Indus Corporation
- Topic
  - Improving the PMO with Enterprise Project Management; a case study from Office of Water, EPA