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# Project Management Community Meeting

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Project Management Center of Excellence  
April 9, 2013



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# Agenda

- Welcome & announcements
  - EPLC Update
  - IT PM Training
  - IT PM Training: Upcoming courses
  - Brown Bag Sessions
  - Brown Bag: PM Tools
  - May Meeting
  - Redesigned and improved PM website
  - PMCoE Info and Links
  - Program Presentation
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# EPLC Update

- Work at HHS on the first phase of updates to EPLC artifacts is complete. The next phase may include providing additional collaborative job aids on tailoring and Agile activities, High Level Design Review documents, more streamlined Stage Gate Review artifacts, and more resources on Business Cases.
  - If you have any suggestions for areas of collaboration that would be helpful to you, please contact Jane Small ([jane.small@nih.gov](mailto:jane.small@nih.gov)).
  - Current information on EPLC activities at NIH will be posted on [EPLC SharePoint](#).
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# IT PM Training

- All CIT training registrations are now managed by the HHS Learning Management System (LMS)
  - Dates are subject to change; courses are listed on the [CIT training](#) website under Project Management in the Courses Catalog list at the bottom of the page
  - Priority is given to Enterprise System and IC identified FAC-P/PM candidates (nominated by ES Program Managers and CIOs).
  - IT PM courses are for employees only; EPLC courses are open to employees and contractors.
  - LMS is now used for registration
    - When classes are open to registration, the CIT website will provide a link to the LMS course page
    - Individuals must be able to log in to LMS in order to register
    - When you sign up for a course, you will be placed on the wait list first. Once your registration is confirmed, you will receive a status change notification from the LMS.
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# IT PM Training: Upcoming Courses

- 05/21: Requirements Management (3 days)
  - 07/23: Leading Complex Projects (3 days)
  - At this time, other previously scheduled courses have been cancelled due to sequestration cuts.
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# Brown Bag Sessions

- Brown Bag sessions give NIH project managers an opportunity to share your experiences and insights with other community members. These sessions are very informal; you can bring visual aids, slides, etc., or just verbally share your insights! Either way, we are interested in hearing about the project management work in your IC.
  - If you want to participate in these sessions and/or have suggestions and ideas for Brown Bag topics please email: [mangala.manivannan@nih.gov](mailto:mangala.manivannan@nih.gov) and [jane.small@nih.gov](mailto:jane.small@nih.gov)
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# Brown Bag: PM Tools

- Project/ Portfolio Management Tools
    - Discuss the tools used at NIH for managing projects (and portfolio of projects); why the tools were selected, how useful they are, and what you'd like to change about them.
  - Tuesday, April 30, 2013; 11:30 a.m. to 12:30 p.m.
  - Fernwood, 3E02
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# May Presentation

- Date
    - Tuesday, May 14, 2013
  
  - Topic
    - Improving PMOs with Enterprise Project Management
      - *A case study from EPA*
  
  - Speaker
    - Richard McKay, *PMP*; INDUS Corporation
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# Project Management Website

- Redesigned and improved OCIO website
  - Main Project Management Section
  - Project Management Community sub-section
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# PM Community Info and Links

- Join the PM Community Listserv
    - Send an email to [listserv@list.nih.gov](mailto:listserv@list.nih.gov) with a blank subject line and include the following in the body: subscribe PMCoE-L <your name>
  - Join the IT Project Management Group on NIH Yammer
    - Sign up at [yammer.com](http://yammer.com) with your "First name.Last name@nih.gov" address; you'll find the IT Project Management Group in the Groups Directory
  - [PMC Presentation Slides](#)
  - [EPLC](#)
  - FAC-P/PM
    - [PMCoE - FAC-PPM](#)
    - [OAMP - FAC-PPM](#)
    - To join the list, send an email to [listserv@list.nih.gov](mailto:listserv@list.nih.gov) with a blank subject line and include the following in the body: subscribe FAC-PPM-L <your name>
    - Questions? Email [FAC-PPM@nih.gov](mailto:FAC-PPM@nih.gov)
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# Contacts

- For general Project Management Community information, contact:
    - Jane Small, [jane.small@nih.gov](mailto:jane.small@nih.gov), 301-435-2980
    - Mangala Manivannan, [mangala.manivannan@nih.gov](mailto:mangala.manivannan@nih.gov) , 301-435-6120
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# Program Presentation

- Speakers
  - Kenneth Bergman, *PMP* & Brittany Miller
    - NETE Solutions
- Topic
  - Project Planning and Reporting

