
Project Management Community Meeting

Project Management Center of Excellence
November 14, 2012



Agenda

- Welcome & announcements
 - IT Project Management Group on Yammer
 - EPLC artifacts
 - IT PM Training
 - IT PM Training: Dec 4 class - Course Description
 - IT PM Training: Courses Planned for 2013
 - Program Presentation
 - December Meeting
 - PMCoE Info and Links
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IT Project Management Group on Yammer

- Enterprise Social Media Tool – HHS/NIH
 - Another avenue to collaborate, and exchange ideas & best practices, outside of a structured meeting format
 - Join Yammer: <https://www.yammer.com/dep.nih.gov>
 - You can find the IT Project Management group, listed in the Groups Directory:
<https://www.yammer.com/dep.nih.gov/groups>
 - Administered by OCIO
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EPLC Artifact Updates

- HHS EPLC Workgroup is finalizing revisions to several EPLC Artifacts, including the Business Case, Alternatives Analysis, Tailoring documents, and Stage Gate Review template and guide.
 - These will be released to the OPDIVs for review at the end of the month. If you are interested in helping with the reviews, please contact Jane Small (jane.small@nih.gov).
 - Announcements of ongoing activities will be posted at <https://sps.nihcio.nih.gov/sites/PMCoE/EPLC>
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IT PM Training

- Courses will be posted on the CIT Training website (<http://training.cit.nih.gov>) under the "Project Management" category once they are available for registration, about 2 - 3 weeks prior to first day of class.
 - Priority is given to Enterprise System and IC identified FAC-P/PM candidates (nominated by ES Program Managers and CIOs).
 - Please feel free to join the waitlist if classes are full when you check the site.
 - Upcoming courses:
 - Quality for Project Managers (3 days) – December 4-6
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IT PM Training

Quality for Project Managers: December 4-6

Quality for Project Managers applies quality principles to project management itself, as well as to the products and services resulting from projects. The course shows you how to integrate quality management concepts with project management program; it presents a five-step model for successfully planning project quality, a five-step model for effectively assuring project quality and a quality-control toolkit.

Course Topics

- The Quality Movement
 - Planning for Quality
 - Quality Assurance
 - Quality Control
 - Continuous Process Improvement
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IT PM Training: Courses planned for 2013

- January: Agile Project Management (2 days)
 - February: IT Project Management and Risk Management (5 days)
 - March: Scheduling and Cost Control (4 days)
 - March: Leading Complex Projects (3 days)
 - May: How to Gather and Document User Requirements (4 days)
 - June: Requirements Management (3 days)
 - July: Project Leadership and Communication (3 days)
 - September: Applied Earned Value Management (3 days)
 - October: Foundations of Business Analysis (3 days)
 - December: Systems Integration Project Management (3 days)
 - April and September: EPLC I & EPLC II
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Program Presentation

- Speaker

- Yvette Rivers, *MBA, PMP*

- Cirdan Group, Inc.

- Director, Project Management

- Topic

- Avoiding common project management pitfalls: A guide for super PMs

December Meeting

- No meeting in December
 - Happy Holidays!
 - See you in January, 2013
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PMCoE Info and Links

- Join the PMCoE/PM Community

- Send an email to listserv@list.nih.gov with a blank subject line and include the following in the body:
subscribe PMCoE-L <your name>

- Presentation Slides

- <http://ocio.nih.gov/cio/PMExcellence/presentations.html>
- EPLC related reference documents and job aids from CDC are available on the same site along with the slides and recording.

- EPLC

- <http://sps.nihcio.nih.gov/sites/PMCoE/EPLC>

- FAC-P/PM

- <http://sps.nihcio.nih.gov/sites/PMCoE/FAC-PPM>
 - <http://oamp.od.nih.gov/Division/acp/POTTraining/FAC-PPM.asp>
 - To join the list, send an email to listserv@list.nih.gov with a blank subject line and include the following in the body:
subscribe FAC-PPM-L <your name>
 - Questions? Email FAC-PPM@nih.gov
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Contacts

- For general PMCoE/ PMC (Project Management Community) information, contact:
 - Jane Small, jane.small@nih.gov, 301-435-2980